## **DELEGATED DECISION NOTIFICATION**

This form is used both to give notice of an officer's intention to make a Key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended will be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

| LEAD DIRECTOR <sup>i</sup> : | Director of City Development.                                                                                                                                                                                                                                         |  |  |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| SUBJECT <sup>II</sup> :      | S278 Highways works associated with new educational campus for Leeds College of Building on the site of the former Yorkshire Chemicals, Black Bull Street, Hunslet Capital Scheme Number: 32087 / 000 / 000                                                           |  |  |
| DECISION                     | The Head of Engineering Services:                                                                                                                                                                                                                                     |  |  |
| DETAILS <sup>III</sup> :     | noted the principle of the highway works as outlined in Section 3.1 and indicated on drawings referenced: DC/SF/TDS00499/01 and land dedication plan DC/SF/TDS00499/02.                                                                                               |  |  |
|                              | gave authority to negotiate the terms of and enter into an agreement with the developer under the provisions of Section 278 of the Highways Act 1980, whereby the works associated with the development are carried out by this Council at the cost of the developer; |  |  |
|                              | gave authority to implement the works as set out in Section 3.1;                                                                                                                                                                                                      |  |  |
|                              | iv) approved an injection of £114,000 into the City Development Capital Programme, to be fully funded by the developer under a Section 278 agreement;                                                                                                                 |  |  |
|                              | gave authority to incur expenditure of £114,000, being £95,000 works costs and £19,000 staff costs, to be fully funded by the developer under a Section 278 agreement; and                                                                                            |  |  |
|                              | gave authority to advertise a notice under the provisions of Section 23 of the Road Traffic Regulation Act 1984, notifying of the proposed pedestrian crossing facilities;                                                                                            |  |  |
|                              | approved the proposed amendments to the existing waiting restrictions as described in 3.1.3 on Cudbear Street and Sheaf Street; and                                                                                                                                   |  |  |
|                              | viii) Instructed the City Solicitor to advertise a draft Traffic Regulation Order and if no valid objections are received, to make, seal and implement the Order as advertised.                                                                                       |  |  |
| TYPE OF                      | Council function (not subject to call-in)                                                                                                                                                                                                                             |  |  |
| DECISION:                    | ☐ Executive decision (Key)                                                                                                                                                                                                                                            |  |  |
|                              | Is the decision eligible for call-in? <sup>i∨</sup> ☐ Yes ☐ No                                                                                                                                                                                                        |  |  |
|                              | Is the decision exempt from call-in? <sup>∨</sup> ☐ Yes ☐ No                                                                                                                                                                                                          |  |  |
|                              | ☑ Executive decision (Significant Operational <sup>vi</sup> – not subject to call-in)                                                                                                                                                                                 |  |  |

| NOTICE <sup>vii</sup> / CALL- | Date the decision was published in the List of Forthcoming Key Decisions:           |                 |                                          |  |
|-------------------------------|-------------------------------------------------------------------------------------|-----------------|------------------------------------------|--|
| IN (KEY                       | If not on the List of Forthcoming Key Decisions for at least 28 clear days, the     |                 |                                          |  |
| DECISIONS                     | reason why it would be impracticable to delay the decision:-                        |                 |                                          |  |
| ONLY):                        | If exempt from call-in, the reason why call-in would prejudice the interests of the |                 |                                          |  |
|                               | Council or the public:-                                                             |                 |                                          |  |
| AFFECTED                      | City and Hunslet                                                                    |                 |                                          |  |
| WARDS:                        |                                                                                     |                 |                                          |  |
| DETAILS OF                    | Executive Member                                                                    | Date consulted: | Interest disclosed? <sup>viii</sup>      |  |
| CONSULTATION                  |                                                                                     | 15/04/2014      | ☐ Yes (Date of dispensation: )           |  |
| UNDERTAKEN:                   |                                                                                     |                 | ⊠ No                                     |  |
|                               | Ward Councillor                                                                     | Date consulted: | Interest disclosed?                      |  |
|                               |                                                                                     | 24 January 2014 | ☐ Yes (Date of dispensation: )           |  |
|                               |                                                                                     |                 | ⊠ No                                     |  |
|                               | Others <sup>ix</sup> (please                                                        | Date consulted: | Interest disclosed?                      |  |
|                               | specify: )                                                                          | 24 January 2014 | ☐ Yes (Date of dispensation: )           |  |
|                               | Emergency                                                                           |                 | ⊠ No                                     |  |
|                               | Services & Metro                                                                    |                 |                                          |  |
| CAPITAL                       |                                                                                     |                 |                                          |  |
| INJECTION                     | Injection approval required? ☐ Yes ⊠ No                                             |                 |                                          |  |
| APPROVAL                      |                                                                                     |                 |                                          |  |
| REQUIRED:                     | (If yes, you must complete the Approval box below)                                  |                 |                                          |  |
| CAPITAL                       |                                                                                     |                 | Capital Scheme Number:                   |  |
| INJECTION                     |                                                                                     |                 | XXXXX / XXX / XXX                        |  |
| APPROVAL                      |                                                                                     | (Name: )        |                                          |  |
|                               |                                                                                     | (Title: )       | Date:                                    |  |
| CONTACT                       | Steve Flanagan                                                                      |                 | Telephone number <sup>x</sup> : 24 75906 |  |
| PERSON:                       |                                                                                     |                 |                                          |  |
| DECISION MAKER                |                                                                                     |                 | Date: 15/04/2014                         |  |
| / AUTHORISED                  | • •                                                                                 |                 |                                          |  |
| SIGNATORY <sup>xi</sup> :     | RM Callo                                                                            |                 |                                          |  |
|                               | (Name: Roy Coello)                                                                  |                 |                                          |  |

<sup>i</sup> The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

- <sup>iv</sup> See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.
- <sup>v</sup> If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5<sup>th</sup> working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6<sup>th</sup> working day.

  vi If the decision would have been a Key decision but for an exception set out in Article 13.2.1, please refer to the connected Key decision in the decision details (either by the title or the reference number). vii All Kev decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.
- viii No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.
- This may include other elected Members, officers, stakeholders and the local community.
- <sup>x</sup> Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.
- xi The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.

A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.

Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.